

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Warren Keogh, District 1
Noel Woods, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Darcie K. Salmon, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA

**MAT-SU BOROUGH SCHOOL DISTRICT
ADMINISTRATION BUILDING
501 N. GULKANA STREET, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, MARCH 19, 2013

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 03/05/13

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

1. Reports from cities
2. Matanuska-Susitna Borough School District
3. Update on Wasilla Senior Center, Inc. – Mr. Jim Vrooman and Ms. Jane Soeton

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Local Road Service Area Board of Supervisors: 10/09/12
 - b. Parks, Recreation, and Trails Advisory Board: 11/26/12, Resolution Serial No. 12-06,
2. Community Council Minutes:
 - a. Chickaloon Community Council: 08/08/12, 11/14/12, 12/12/12
 - b. Knik-Fairview Community Council: 01/18/12, 02/15/12, 03/14/12, 04/18/12, 05/16/12, 06/20/12, 07/18/12, 08/15/12, 10/17/12, Resolution (x2)

G. INFORMATIONAL MEMORANDUMS

VII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 12-169: AN ORDINANCE AMENDING MSB 17.73, MULTIFAMILY DEVELOPMENT DESIGN STANDARDS, AND MSB 17.125.010, DEFINITIONS. *(Sponsored by Assemblymembers Halter and Salmon)*
 1. IM No. 12-258

VIII. VETO

IX. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)
- B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 13-035: AN ORDINANCE AUTHORIZING A PIPELINE EASEMENT ACROSS BOROUGH-OWNED REAL PROPERTY FROM THE SHIP DOCK TO CENTRAL ALASKA ENERGY, LLC, LEASEHOLD FOR TANK FARM AND TRUCK RACK OPERATIONS (MSB006551P).
 - a. Ordinance Serial No. 13-036: AN ORDINANCE AUTHORIZING AMENDMENT NO. 1 TO THE FAIR MARKET VALUE LEASE OF BOROUGH-OWNED REAL PROPERTY TO CENTRAL ALASKA ENERGY, LLC, FOR TANK FARM AND TRUCK RACK OPERATIONS (MSB006551).
 - (1) IM No. 13-028
 - (2) IM No. 13-029

2. Ordinance Serial No. 13-037: AN ORDINANCE APPROVING A SPECIAL MANAGEMENT ZONE BE DESIGNATED WITHIN THE OPERABLE FOREST LAND IN THE PARKS HIGHWAY AND RABIDEUX CREEK NATURAL RESOURCE MANAGEMENT UNITS FOR THE PURPOSE OF A FOREST EDUCATION AND IMPROVEMENT STUDY AREA, AND TO SUPPLY WOOD FOR THE SUSITNA VALLEY HIGH SCHOOL CORD-WOOD FIRED HEAT SYSTEM, AND TO ENSURE HEALTHY FOREST MANAGEMENT PRACTICES ARE FOLLOWED AS PRESCRIBED IN THE NATURAL RESOURCES MANAGEMENT UNITS PLAN (MSB006743).
 - a. IM No. 13-070

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 13-038: A RESOLUTION APPROVING THE PENDING FINANCIAL RESPONSIBILITY FOR THE M/V SUSITNA FOR APRIL 2013.
 - (1) IM No. 13-060

- b. Resolution Serial No. 13-039: A RESOLUTION AMENDING THE SCOPE OF WORK FOR THE SCHOOL ROOF REPLACEMENT PROJECT, PROJECT NO. 40177.
 - (1) IM No. 13-072

- c. Resolution Serial No. 13-040: A RESOLUTION SUPPORTING THE CITY OF PALMER'S EFFORTS TO DEVELOP THE MAT-MAID BLOCK. *(Sponsored by Assemblymember Woods)*
(1) IM No. 13-073

- d. Resolution Serial No. 13-041: A RESOLUTION AMENDING THE SCOPE OF WORK FOR PROJECT NO. 10057, RENOVATE BATHROOMS AND STORAGE AREA, TO ALLOW FOR THE RENOVATION OF THE PUBLIC WORKS AREA.
(1) IM No. 13-077

- e. Resolution Serial No. 13-042: A RESOLUTION EXCUSING ASSEMBLYMEMBER RON ARVIN FROM PHYSICAL PRESENCE FOR MORE THAN 90 CONSECUTIVE CALENDAR DAYS. *(Sponsored by Mayor DeVilbiss)*
(1) IM No. 13-079

- f. Resolution Serial No. 13-043: A RESOLUTION SUPPORTING STATE DESIGNATION OF LAND IN THE MATANUSKA RIVER WATERSHED AS A STATE SPECIAL MANAGEMENT AREA AND FOR THE STATE TO PROVIDE FUNDING TO THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES TO DEVELOP A PLAN TO ADDRESS ACCESS, RECREATION, EROSION, AIR QUALITY, AND FISH HABITAT. *(Sponsored by Mayor DeVilbiss)*
(1) IM No. 13-080

- g. Resolution Serial No. 13-044: A RESOLUTION IN SUPPORT OF HOUSE BILL 152, REPEALING THE REQUIREMENT THAT CERTAIN EMPLOYERS IN THE PUBLIC EMPLOYEES RETIREMENT SYSTEM PAY FOR A TERMINATION COST STUDY AND ALSO REPEAL THE REQUIREMENT TO MAKE CONTRIBUTIONS RELATED TO PAST SERVICE LIABILITY IF TERMINATING PARTICIPATION IN THE DEFINED CONTRIBUTION RETIREMENT PLAN. *(Sponsored by Mayor DeVilbiss)*
(1) IM No. 13-081

2. ACTION MEMORANDUMS

- a. AM No. 13-036: AWARD OF BID NO. 13-086B TO NORTHSTAR ELECTRIC COMPANY IN THE CONTRACT AMOUNT OF \$325,963 FOR FIRE ALARM SYSTEM UPGRADES AT THREE SCHOOLS.
- b. AM No. 13-037: AWARD OF PROPOSAL NO. 13-048P TO PDC, INC. IN AN AMOUNT NOT TO EXCEED \$605,174 FOR PALMER HIGH SCHOOL DESIGN AND CONSTRUCTION MANAGEMENT.
- c. AM No. 13-038: AWARD OF BID NO. 13-072B TO F-E CONTRACTING, INC. IN THE AMOUNT OF \$1,752,000 FOR ACADEMY CHARTER SCHOOL CLASSROOM EXPANSION PHASE III DESIGN BUILD.
- d. AM No. 13-039: AWARD OF PROPOSAL NO. 13-071P TO HATTENBURG DILLEY AND LINNELL IN AN AMOUNT NOT TO EXCEED \$916,905 FOR SULLIVAN AVENUE AND CAUDILL ROAD IMPROVEMENT DESIGN AND PAVED PATHWAY FROM PLUMLEY ROAD TO KNIK RIVER BRIDGE.
- e. AM No. 13-040: AWARD OF PROPOSAL NO. 13-084P TO HATTENBURG DILLEY AND LINNELL IN AN AMOUNT NOT TO EXCEED \$1,932,582 FOR SELDON AND LUCILLE STREET UPGRADES DESIGN.
- f. AM No. 13-041: AWARD OF PROPOSAL NO. 13-093P TO THE BOUTET COMPANY IN AN AMOUNT NOT TO EXCEED \$3,290,000 FOR CONSTRUCTION MANAGEMENT SERVICES FOR ROAD BOND PROJECTS.
- g. AM No. 13-043: AWARD OF PROPOSAL NO. 13-073P TO HDR ALASKA, INC. IN THE CONTRACT AMOUNT NOT TO EXCEED \$285,394.20 FOR SOUTH BIG LAKE ROAD REALIGNMENT DESIGN.
- h. AM No. 13-044: APPROVE CONTRACT AMENDMENT TO SHEARER DESIGN, LLC. IN THE AMOUNT OF \$198,498 FOR CONSTRUCTION ADMINISTRATION, INSPECTION, TESTING, SUBMITTAL AND SHOP DRAWING REVIEW, AND DRAWING

INTERPRETATION FOR A REPLACEMENT BRIDGE AT
SULLIVAN AVENUE OVER BODENBURG CREEK.

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 04/02/13, Borough School District Administration Building)

1. Ordinance Serial No. 13-039: AN ORDINANCE APPROPRIATING \$14,890,847 TO FUND 400, SCHOOL PROJECTS, FOR THE ACQUISITION, CONSTRUCTION, AND INSTALLATION OF SCHOOL AND RELATED CAPITAL IMPROVEMENTS WITHIN THE BOROUGH AND \$227,667 TO FUND 400 FOR RELATED ISSUANCE COSTS AND APPROPRIATING \$389,153 TO THE SCHOOL SITE ACQUISITION RESERVE, FUND 100, FROM THE PROCEEDS OF THE 2013 SERIES “A” GENERAL OBLIGATION BONDS.
 - a. IM No. 13-068

2. Ordinance Serial No. 13-040: AN ORDINANCE ACCEPTING AND APPROPRIATING \$36,450 FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE, NATURAL RESOURCES CONSERVATION SERVICE AND \$12,150 FROM A BOROUGH RESIDENT TO FUND 475, PROJECT NO. 20386, FOR THE EXPENSES ASSOCIATED WITH THE RELOCATION OF A HOME IN IMMINENT DANGER BY STREAMBANK EROSION.
 - a. IM No. 13-074

3. Ordinance Serial No. 13-041: AN ORDINANCE APPROVING AN APPROPRIATION OF \$40,000 FROM THE WEST LAKES FIRE SERVICE AREA FUND BALANCE, FUND 249, TO FUND 405, PROJECT NO. 45102, TO ALLOW FOR THE PURCHASE OF BACKUP AND REPLACEMENT GENERATORS FOR THE WEST LAKES FIRE SERVICE AREA.
 - a. Resolution Serial No. 13-045: A RESOLUTION AMENDING THE BUDGET FOR PROJECT NO. 45102 TO PURCHASE BACKUP AND REPLACEMENT GENERATORS.
 - (1) IM No. 13-075

4. Ordinance Serial No. 13-042: AN ORDINANCE REMOVING THE STATE-OWNED TIDELANDS FROM THE PORT DISTRICT, MSB 18.02.
 - a. Ordinance Serial No. 13-043: AN ORDINANCE CORRECTING MSB 17.23, THE PORT SPECIAL USE DISTRICT ZONE LEGAL DESCRIPTIONS.

b. Ordinance Serial No. 13-044: AN ORDINANCE AMENDING MSB 5.25.094(A) TO EXPAND SERVICE AREA NO. 69, THE PORT MACKENZIE SERVICE AREA TO INCLUDE ALL LAND IN THE PORT DISTRICT.

(1) IM No. 13-076

5. Ordinance Serial No. 13-045: AN ORDINANCE AUTHORIZING AMENDMENT OF SECTION THREE OF THE CURRENT LEASE BY AND BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND ALUTIIQ MANUFACTURING CONTRACTORS, LLC. (MSB002946).

a. IM No. 13-078

6. Ordinance Serial No. 13-046: AN ORDINANCE REAPPROPRIATING \$195,000 FROM FUND 480, PROJECT NO. 47507, PROJECT MANAGEMENT SYSTEMS, TO FUND 435, PROJECT NO. 10063, DOROTHY SWANDA JONES ADMINISTRATION BUILDING ANNEX AND FURNISHINGS, FIXTURES, AND EQUIPMENT.

a. Resolution Serial No. 13-046: A RESOLUTION AMENDING THE SCOPES OF WORK AND BUDGETS FOR PROJECTS NOS. 47507 AND 10063, TO SUPPLEMENT THE FUNDING FOR DOROTHY SWANDA JONES ADMINISTRATION BUILDING ANNEX AND FOR FURNISHINGS, FIXTURES, AND EQUIPMENT.

(1) IM No. 13-082

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.